

BJCA Starter Committee Positions 2018-19

Committee make-up

The BJCA starter committee 2018-19 will consist of eight individuals

Duration of the committee

The committee will run from December 2018 until after the 2019 Starter Conference

Requirements for membership of the committee

To be a member of the BJCA starter committee, each individual must:

- be a junior doctor training in the UK without a NTN (exceptions may be found)
- demonstrate a strong interest in cardiology
- be a member of the BJCA (typically as a starter member)
- be able to devote sufficient time to this committee – typically up to 5 hours per week, depending on the role
- be able to attend the annual conference in October/November 2019

Applications

To apply for a position on the BJCA starter committee, please email bjca@bcs.com. Included in your email should be the following information:

1. A short up-to-date CV including previous leadership and team experience
2. A cover letter including the position(s) for which you would like to apply
3. A one page document outlining your thoughts on the position and what you would do while in this position to further the work of the BJCA Starter Committee

The deadline for applications is Friday 30th November 2018 at midday.

Descriptions of committee positions

Chair

The chairman of the BJCA Starter Committee will coordinate the overall direction of the committee. In addition, they will be tasked with coordinating with the BJCA Council to ensure the two groups work closely together.

Vice-Chair

The vice-chair of the BJCA Starter Committee is tasked with coordinating the day-to-day running of the committee. They will liaise with the other committee members to ensure that tasks are completed and problems are tackled early. A successful candidate will have extensive leadership experience and very good communication skills. Previous work with the BJCA Starter Committee is preferred.

Communications

This is an excellent opportunity for anyone who is keen on the use of social media in medicine. This position will involve using social media and other communications systems to help advertise the work of the BJCA Starter Committee including events, competitions, and sponsorship commitments. Further, social media is the major avenue by which

the committee can communicate with the BJCA Starter members and ensure their views are heard and interesting information disseminated. The role is also tasked with liaising where necessary with the communications teams from the BJCA. A central aspect will be managing the BJCA Starter Committee's twitter account including the creation of multiple tweets per week

Familiarity with multiple social media platforms including Facebook, Twitter, and Instagram is a pre-requisite. An understanding of online marketing and communication will be of significant benefit.

Sponsorship

A major aim of the committee is to ensure that events and competitions are free to starter members. While many of our endeavours are low cost options, sponsorship is a vital element in ensuring that the committee has sufficient income to cover its costs. This role will involve developing sponsorship packages, liaising directly with biomedical companies to elicit sponsorship, and managing relationships with current sponsors. Previous experience with sponsorship or contacts in biomedical industry will be favourably looked upon.

Events and Competitions Coordinator

Events and competitions make up a major aspect of the BJCA Starter Committee's work. As a result, this role is central to the success of the committee. This person will work with and direct the individuals in the events and competitions roles help deliver a number of events and competitions. Previous experience organising medium size events and leadership are preferred.

Events

The BJCA Starter Committee wishes to build upon the success of the 2017 and 2018 BJCA Starter conference. The events committee member is tasked with spearheading this endeavour. This role involves coordinating the organisation of the annual conference plus a number of small events to be determined by the committee. Specific jobs will include liaising with potential venues, developing event schedules, working with other committee members to source funding and develop advertising for events, and coordinating speakers and other external bodies. Previous experience in logistics or events coordination is ideal. Excellent communications is required.

Competitions

The BJCA starter Committee currently runs two annual competitions (one essay competition and one case report competition). The committee would like to expand the number of competition opportunities provided to starter members. This position will involve the coordination of current competitions as well as other competitions as determined by the BJCA Starter Committee. In addition, tasks will include liaising with journals/conferences regarding potential prizes for these competitions, as well as helping to organise communication strategies to advertise these competitions.

Training and Education

The way that pre-speciality and specialty junior doctors are training will be radically altered in the next few years with the introduction of 'Shape of Training' requirements. The impact that this will have on cardiology recruitment is unclear. This year the BJCA Starter Committee conducted a survey of pre-speciality doctors interested in cardiology. This survey was the first of its kind as has provided valuable insight into this complex area. This role will involve the creation and analysis of an expanded trainee survey to assess the way cardiology as a training speciality is perceived by all pre-speciality doctors. Additionally, this role will involve liaising with training bodies, in conjunction with the BJCA, to ensure that pre-speciality trainee voices are heard. Experience in teaching and training would be preferred. Previous roles that involve developing surveys would be useful.